

إِنْسَانٌ تَلْمُذٌ لِّأَقْرَبٍ لَا يَرْجُو تَرْكُهُ كَلَّامٌ رَوِيٌّ

**IBTE**

Institute of Brunel Technical Education

# JULY TWENTY i n t a k e 26

## NEW STUDENT ORIENTATION PACK



# Welcome to IBTE!

*Your journey starts here*

Assalamualaikum Warahmatullahi Wabarakatuh and Warm Greetings,

Congratulations to all new and progressing students for the July 2026 intake. We are pleased to welcome you as part of the IBTE community.

Orientation Week is organised to help you settle into campus life, understand your learning environment, and become familiar with IBTE facilities, services, rules and support systems. It is also an opportunity to meet new friends, build confidence and begin your journey as an IBTE student.

We encourage all students to participate actively, be punctual, follow instructions and uphold good discipline throughout the orientation programme.

We hope your time at IBTE will be meaningful, rewarding and full of opportunities for growth and success.

Once again, welcome to IBTE. We wish you all the best in your academic journey.

Thank you.

**Orientation Committee**  
**July 2026 Intake**  
**Institute of Brunei Technical Education (IBTE)**

# IBTE

*at a Glance*

## VISION

A Globally Recognised TVET Provider, Equipping Learners to become a Future-Ready Workforce

## MISSION

To Empower Learners with Industry-Relevant Competencies through Dynamic Collaborations with Key Stakeholders to Cultivate Highly Competent and Adaptable Workforce

## CORE VALUES

- C** – Competence
- R** – Resilience
- E** – Excellence
- A** – InnovActive
- TE** – TEamwork

# Start Right, *Stay Responsible*

## Student Code of Conduct

- ✓ Attendance is compulsory
- ✓ Be punctual
- ✓ Wear proper attire
- ✓ Respect staff, instructors and fellow students
- ✓ Follow all safety instructions
- ✓ Keep the campus clean
- ✓ Use mobile phones responsibly
- ✓ Participate actively

Welcome to IBTE – your journey starts here!

# IMPORTANT DATES

## Pre-Registration & Agreement Form Briefing

9-22 June 2026

- The pre-registration schedule varies by programme. Students are advised to check their TVeCAS account for the specific date, time and venue.
- New students must attend with their parents or guardians where required.

## IBTE Orientation Opening Ceremony

8 July 2026

- The Opening Ceremony will be held at Chancellor Hall, Universiti Brunei Darussalam.
- All July 2026 students, including new and progressing students, are required to attend.

## Campus Orientation

9 and 10 July 2026

- Campus orientation will be held at the respective campus where the student is registered.
- Students must refer to their Group Leader for further details.

## Lectures begin

13 July 2026

- Lectures begin. The learning timetable will be shared by the respective Group Leader or programme team.

8 JULY 2026

# ORIENTATION – DAY 1 AT UBD

Get ready for your first official day as an IBTE student!

## Before You Go – Checklist

- ✓ Check TVeCAS for your schedule
- ✓ Download and complete all forms
- ✓ Prepare your IC / Smart Card
- ✓ Know your venue and campus
- ✓ Wear proper attire
- ✓ Plan to arrive early

## On the Day – 8 July 2026

- ✓ Arrive before 7.45 am
- ✓ Wear the correct orientation dress code
- ✓ Bring your IC / Smart Card
- ✓ Check your name and sign in
- ✓ Follow instructions from IBTE staff and student councils
- ✓ Sign in again for the afternoon session
- ✓ Keep your belongings safe
- ✓ Stay until the end of the programme

### Important Reminder:

Attendance is compulsory. Students are advised to have breakfast before arriving, be punctual, dress neatly, and participate actively throughout the orientation programme.

# OPENING CEREMONY GUIDE

Everything you need to know for Day 1



## When?

Wednesday  
8 July 2026



## Where?

Chancellor Hall  
Universiti Brunei Darussalam



## Time?

**7.30am - 8.00am**  
Registration

**12.00pm - 1.30pm**  
Lunch

**4.30pm**  
End of Session



## What to wear?

### MALE:

IBTE **NEW** CCA T-Shirt  
Black Long Trousers  
Full-covered shoes

### FEMALE:

IBTE **NEW** CCA T-Shirt  
Handsock (Preferably black colour)  
Black Long Trousers  
Black Tudong  
Full-covered shoes



## Who?

New students  
Progressing students  
IBTElink students  
In-Service students



## What to prepare?

Pen & small notebook  
Phone fully charged  
Best smile  
Positive vibes!



# WHAT TO WEAR DURING *The Opening Ceremony at UBD?*

Everything you need to know for Day 1

## MALE



- ✓ IBTE **NEW** CCA T-Shirt
- ✓ Black Long Trousers
- ✓ Full-covered shoes
  
- ✓ Ensure **your hair is kept short and neat**
- ✓ Avoid wearing any unnecessary accessories or jewellery

## FEMALE



- ✓ IBTE **NEW** CCA T-Shirt
- ✓ Handsock (Preferably black colour)
- ✓ Black Long Trousers
- ✓ Black Tudong
- ✓ Full-covered shoes
  
- ✓ Avoid wearing any unnecessary accessories or jewellery

# THIS *Morning* at a Glance



NOTE: Programme is subject to change

THIS

# Afternoon

at a Glance

1.30 pm

## REGISTRATION

Afternoon session



1.45 pm

## INTELLECTUAL PROPERTY BRIEFING

By Legal Unit & Corporate Affairs  
Q & A session



2.15 pm

## PRISON AWARENESS TALK

By Jabatan Penjara  
Q & A session



3.30 pm

## STUDENT ENGAGEMENT ACTIVITY

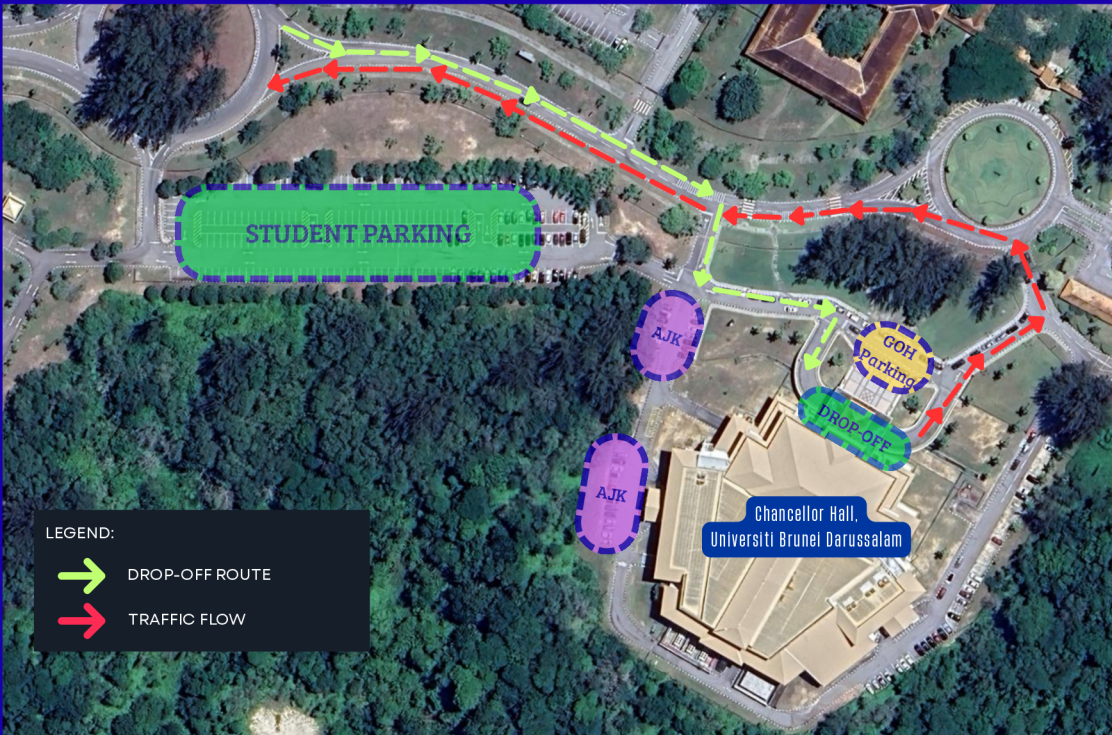


4.45 pm

END OF SESSION

NOTE: Programme is subject to change

# STUDENT DROP-OFF, PICK-UP & PARKING GUIDE



Please refer to the provided map for the designated student drop-off and pick-up points.

- Parents/guardians are kindly reminded to follow all traffic signs and staff instructions to ensure smooth and safe traffic flow. Please park only in the designated parking areas.
- The designated drop-off, pick-up, and parking areas are arranged to ensure smooth traffic movement, reduce congestion, and maintain the safety of students, parents/guardians, and all road users.

# QUICK FAQ

*Helpful answers for new students*

Please refer to the information below for common questions during orientation and daily campus life.



## Is orientation attendance compulsory?

Yes. Attendance is compulsory for all new, progressing and LDP students.



## What time should I arrive?

Students are advised to arrive before 7.30 am to allow enough time for registration.



## Where do I submit my forms?

Submit your completed forms on the designated pre-registration day or as instructed by your campus.



## What if I cannot attend orientation?

Please inform your Group Leader as soon as possible and follow the instructions given.



## What should I wear?

Students must wear the required orientation attire or follow dress code instructed by the campus.



## Where can I get the latest updates?

Please check your TVeCAS account, campus announcements and IBTE official platforms regularly.



If you are unsure, always check your TVeCAS account and campus announcements for the latest updates.

# NEED ASSISTANCE?

*We're here to help*

If you need support during your study,  
please contact the appropriate officer below.



## Registration matters

Campus Assistant Registrar



## Payment matters

Finance Officer



## Programme matters

Programme Leader / Group Leader



## Welfare matters

Welfare Officer / Counselling Unit



## General enquiries

Campus Office



For campus-specific contact details, please refer to your campus notice or orientation briefing.

# What to Expect at *Campus Orientation*

9-10 JULY 2026

- ✓ Arrive before 7.45 am every day
- ✓ Have breakfast before the activities begin
- ✓ Wear neat and appropriate attire
- ✓ Bring your IC / Smart Card
- ✓ Bring a pen, notebook and required documents, if any
- ✓ Follow the orientation schedule
- ✓ Listen carefully to all briefings
- ✓ Get to know your Group Leader, instructors and campus support team
- ✓ Ask questions if you are unsure
- ✓ Participate actively and enjoy your days at IBTE

**Important Reminder:**

Attendance is compulsory throughout the campus orientation. Students must follow all campus rules, safety instructions and scheduled activities.

*Continue your IBTE journey at your respective campus!*

# FORMS AND DOCUMENT CHECKLIST

Important documents (where applicable):

- Three (3) Students Affair Forms from TVeCAS
- Supporting documents, i.e., a smart identity card
- Student Agreement Form
- Students Information Form (QR codes provided by Campus)
- Medical Check Result (if applicable)

- Students are required to:
- 
- Log in to TVeCAS and download all relevant forms;
- Complete all forms as instructed;
- Scan and complete any additional forms shared through campus QR codes;
- Prepare all required supporting documents; and
- Submit the completed forms on the designated pre-registration day or by the deadline instructed by the respective campus.
- 
- Please check your TVeCAS account and campus announcements regularly for updates.

## NOTE

As forms and document requirements may vary according to programme, campus or student category, students should follow the instructions provided in TVeCAS and by the respective campus.

Please ensure that all required forms are completed accurately, signed where necessary, and submitted on the designated pre-registration day or during/or after orientation days as instructed by the campus.

# PROGRAMME & MONTHLY FEES

Student Category	Registration Fee	Entrance Fees	Monthly Fees	Monthly Allowance
Yellow IC - Government Scholarship	based on programmes	NIL	NIL	Yes
Yellow IC - Fee-Paying	based on programmes	NIL	\$200	No
Purple / Green IC	based on programmes	\$120	\$200	No

**IMPORTANT NOTE:**

Fees are subject to programme level and student category. For confirmation, students are advised to refer to TVECAS or contact the Campus Finance Officer.

All payments must be made in cash and settled within Semester 1.

# My IBTE Orientation Passport



Track your orientation journey!

TICK OR STAMP EACH MILESTONE AS YOU COMPLETE IT.



Name: .....

Campus: .....

Programme: .....

Group Code: .....

1



Registered

2



Attended Opening Ceremony

3



Met Group Leader

4



Joined Campus Orientation

5



Submit Borang Perjanjian

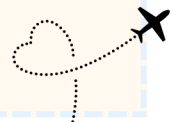
6



Ready for First Lecture



Complete your Orientation Passport and  
get ready for your *IBTE* journey!



# SEE YOU AT ORIENTATION WEEK!

*New beginnings, bright futures*

Follow IBTE official platforms for the latest announcements, orientation updates and campus information.

SCAN HERE



IBTE Official Website: <https://ibte.edu.bn/>  
For general enquiries: [enquiry@ibte.edu.bn](mailto:enquiry@ibte.edu.bn)

For more information, Follow us at:



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