

MAJLIS MINGGU ORIENTASI IBTE KAMPUS NAKHODA RAGAM BAGI PENGAMBILAN PELAJAR BARU JULAI 2026

School of Building Technology Services

School of Energy & Engineering Central (Branch)

Jumaat, 24 Muharram 1448H / 10 Julai 2026M



<https://forms.cloud.microsoft/r/7GtShBRK2p>



QR CODE
SESI SOAL JAWAB /
QUESTION & ANSWERS
SESSION

IBTE CAMPUS & SCHOOLS

CAMPUS is where schools are located. IBTE has 7 campuses.

SCHOOL runs the programmes and courses. IBTE has 9 schools. Some schools are operated at different branches.

IBTE Jefri Bolkiah Campus (JBC)

- Brunei Maritime Academy
- School of Energy and Engineering Satellite (*Branch*)
- School of Information and Communication Technology (*Branch*)

IBTE Mechanical Campus (MC)

- School of Energy & Engineering Central

IBTE Skills Excellence & Assurance Hub [SEA Hub]

IBTE Sultan Bolkiah Campus (SBC)

- School of Energy & Engineering Satellite
- School of Information & Communication Technology (*Branch*)
- School of Business (*Branch*)

IBTE Agro-Technology Campus (ATC)

- School of AgroTechnology & Applied Science

IBTE Business Campus (BC)

- School of Business

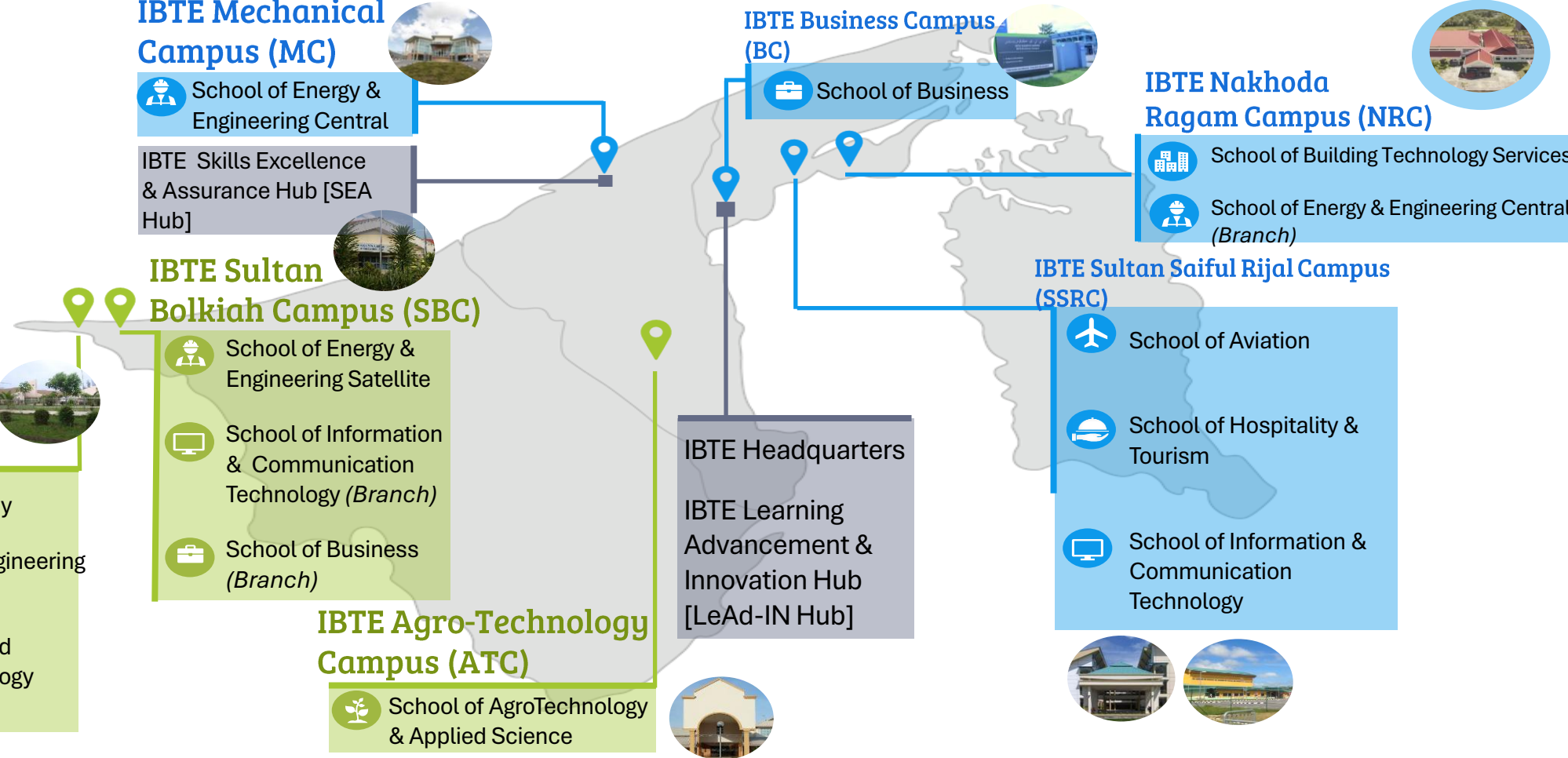
IBTE Headquarters
IBTE Learning Advancement & Innovation Hub [LeAd-IN Hub]

IBTE Nakhoda Ragam Campus (NRC)

- School of Building Technology Services
- School of Energy & Engineering Central (*Branch*)

IBTE Sultan Saiful Rijal Campus (SSRC)

- School of Aviation
- School of Hospitality & Tourism
- School of Information & Communication Technology



IBTE SCHOOL MANAGEMENT (CENTRAL)



IBTE NAKHODA RAGAM CAMPUS

Muara-Tutong Highway,
Lambak Kanan

- ▶ School of Building Technology Services
- ▶ School of Energy and Engineering Central (Branch)





IBTE Nakhoda Ragam Campus NRC



Noorisman bin Mentarais
Head of School
School of Building
Technology Services



Shahrinawaty binti Abdul Karim
Academic Manager
IBTE NRC



Aminnurashid bin Haji Ibrahim
Operation Manager
IBTE NRC

IBTE Mechanical Campus MC



**Haji Md Khairulanwar @
Syafi'ie bin Haji Md Haranadi**
Acting Head of School
School of Energy & Engineering
Central



Yong Ing Ming
Academic Manager
IBTE MC



Norjanah binti Jafaradin
Operation Manager
IBTE MC

IBTE NAKHODA RAGAM CAMPUS ADMINISTRATION TEAM

Assistant Registrar (AR)

Industrial Liaison Officer
(ILO)

Examination and
Assesment Centre (EAC)

Counsellor
Discipline Officer

STARS Campus Head

HSE Officer

Career Guidance
Coordinator
(CGC)

Welfare Officer (WO)

Hostel Wardens

Finance Officer (FO)

Estate Officer (EO)

STAFF POPULATION



School of Energy and Engineering Central (Branch)



Teaching Staff

8



Non-Teaching Staff

3



School of Building Technology Services



Teaching Staff

58



Non-Teaching Staff

56

Total
number
of staff

125

STUDENT POPULATION



School of Building
Technology
Services

Students



448



School of Energy
and Engineering
Central (Branch)

Students



90

Total
number of
students

538

STUDENT INTAKE JULY 2026



School of Building
Technology
Services

Students



237



School of Energy
and Engineering
Central (Branch)

Students

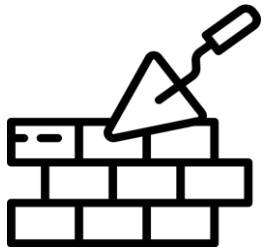


24

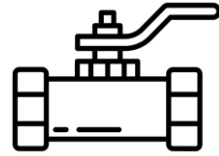
Total
number
of
students

261

FACILITIES



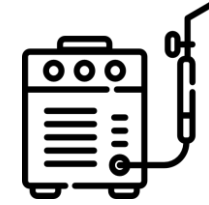
Brick Workshop



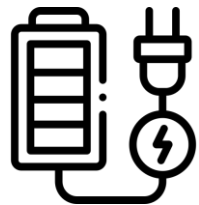
Plumbing Workshop



Painting Workshop



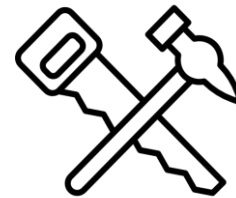
Welding Workshop



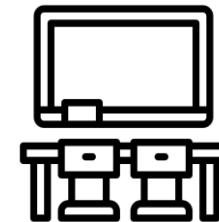
Electrical Lab/Workshop



Design and Draughting Studios



Carpentry Workshop

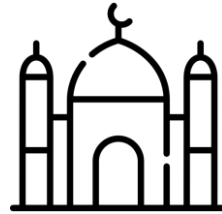


Classroom

FACILITIES



ICT Labs



Surau



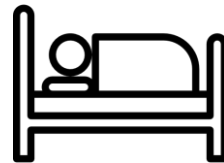
Library



Lecture Theatre



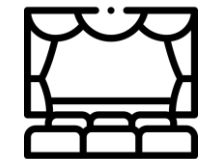
WI FI



Hostels
(Male & Female)



Canteen



Multi Purpose Hall

PROGRAMMES OFFERED UNDER SCHOOL OF BUILDING TECHNOLOGY SERVICES - SoBTS

- ▶ Level 5 Diploma in Real Estate (2.5 years)
- ▶ HNTec in Construction & Draughting
- ▶ HNTec in Geomatics
- ▶ HNTec in Real Estate Management and Agency
- ▶ NTec in Building Craft

PROGRAMMES OFFERED UNDER SCHOOL OF ENERGY AND ENGINEERING CENTRAL (Branch) - SoEEC

- ▶ HNTec in Electrical and Engineering
- ▶ NTec in Electrical Technology (Oil and Gas Industry)

SEMESTER

SEMESTER

1

6 months
Institution based

SEMESTER

2

6 months
Institution based

SEMESTER

3

6 months
Institution based

SEMESTER

4

6 months
Industrial attachment

AWARDS

The Certificate will be awarded to students who have satisfactorily fulfilled the following requirements:



- ▶ **Accumulate the required number of credits** for the programme of study
- ▶ A minimum **85%** of the **overall attendance**
- ▶ A minimum **95%** of the **overall industrial attachment attendance** if applicable
- ▶ **Satisfactory performance** in the workplace based on overall evaluation during industrial attachment, and
- ▶ **Submission of industrial attachment or international industrial attachment logbook** within seven (7) working days upon completion of industrial attachment or international industrial attachment.

GROUP CODE & GROUP LEADER

PROGRAMME	GROUP CODE / HOME ROOM	GROUP LEADER
Level 5 Diploma in Real Estate	BTS03/D5/RES/01 ROOM EG2	Lydia binti Erman
HNTec in Construction and Draughting	BTS03/H/CND/05 AL-MAZIZ ROOM	Pg Mohd Amirul Asnawi bin Pg Metusin
	BTS03/H/CND/06 STUDIO 1	Abdul Hafiz bin Haji Ali Yusri
	BTS03/H/CND/07 ROOM EG4	Siti Maziyyah binti Haji Haris
	BTS03/H/CND/08 STUDIO 4	Nur Hamizah binti Kunchang / Kamis
	BTS03/H/CND/09 STUDIO 3	Zaila binti Hj Hassan
HNTec in Geomatics	BTS03/H/GMT/09 ROOM EG1	Ameeratul Muti'ah @ Rahmah Hayati binti Md Ramlee

GROUP CODE & GROUP LEADER

PROGRAMME	GROUP CODE / HOME ROOM	GROUP LEADER
NTec in Building Craft	BTS03/N/BCT/43 ROOM 1	Rabi'Atul 'Asmaa' @ Fatin binti Aji
	BTS03/N/BCT/44 ROOM 2	Edwana binti Haji Mirussin
	BTS03/N/BCT/45 ROOM 3	Meslianawati binti Haji Metussin
	BTS03/N/BCT/46 ROOM 4	Yong Cheng Fui
	BTS03/N/BCT/47 ROOM 5	Haji Mohamad Wafiy bin Haji Rosli
HNTec in Electrical Engineering	EEC03/H/ELE/17 DEMO ROOM	Hajah Siti Ratnasari binti Hj Abdul Rahman/Hj Bakar
	EEC03/H/ELE/18 DEMO ROOM	Muhamad Ayub Khan bin Abdul Rauf Khan



09 July 2026, Thursday
10 July 2026, Friday
13 July 2026, Monday
14 July 2026, Tuesday
17 July 2026, Friday

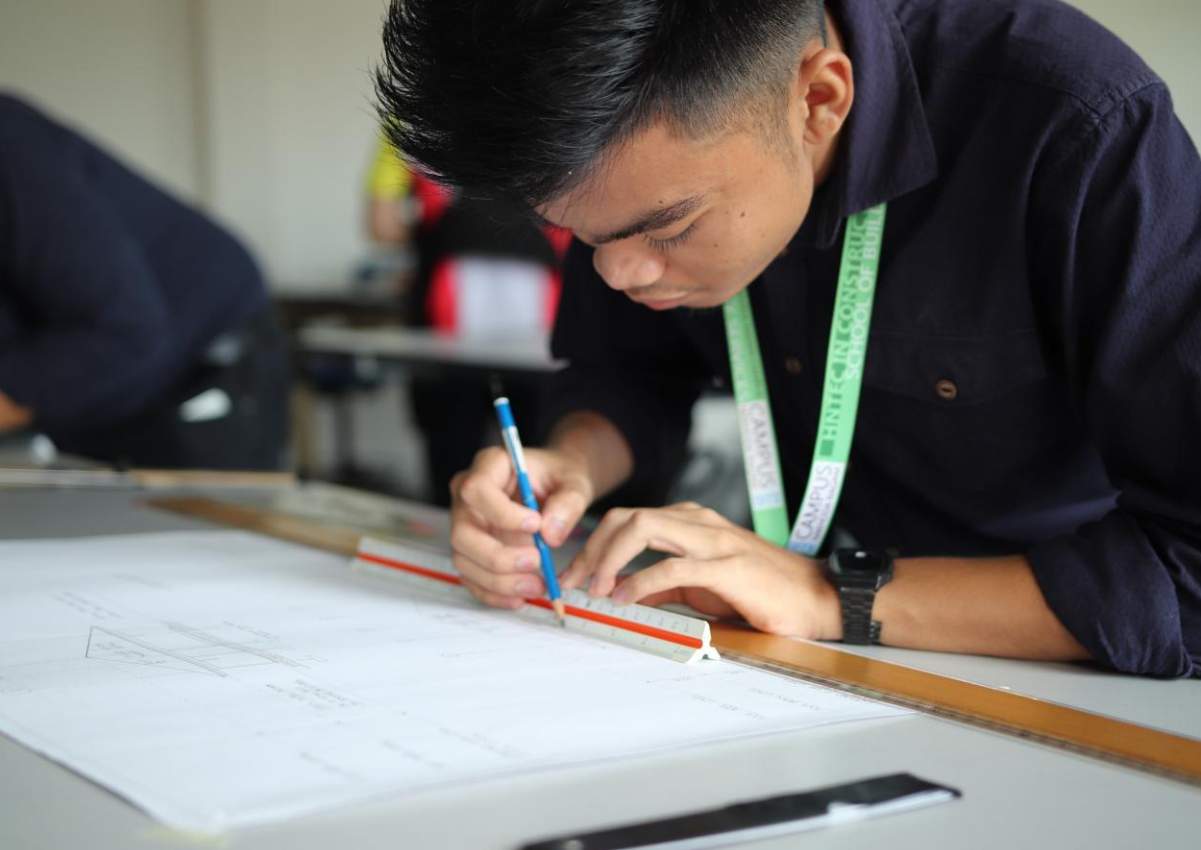
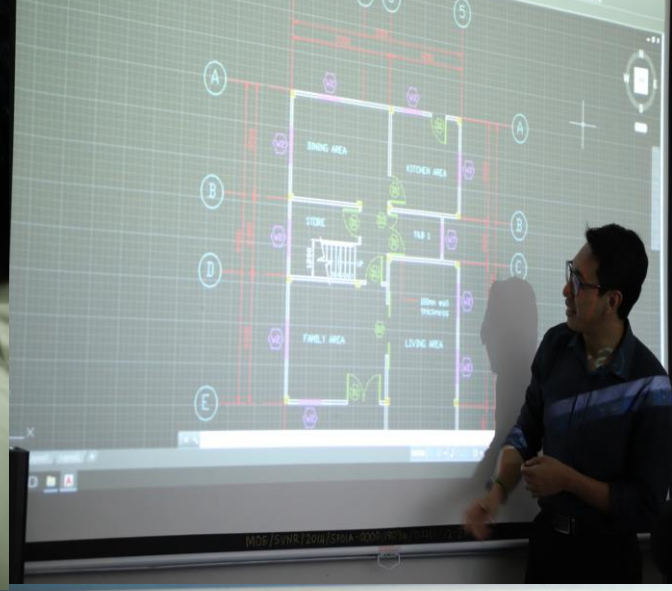


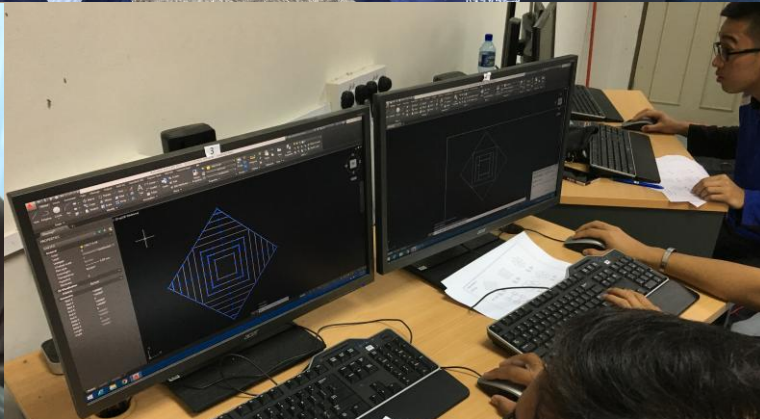
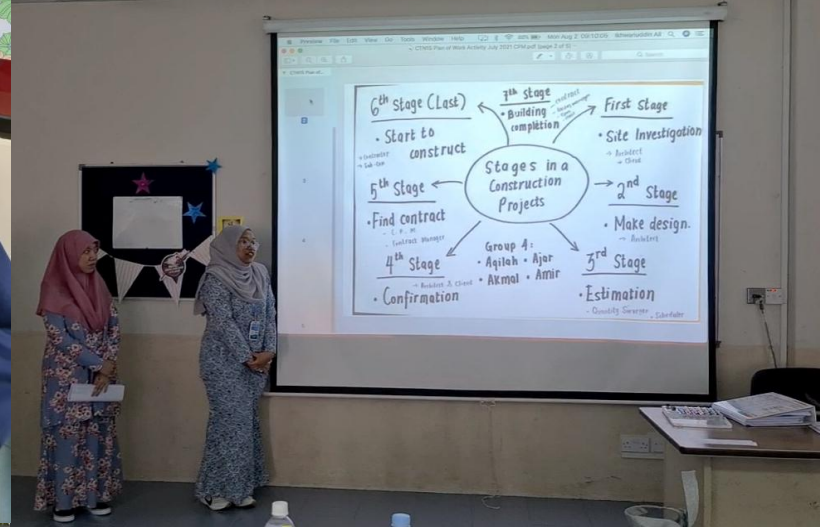
8.00am – 4.45pm



MPH, IBTE NRC

NRC 2026 ORIENTATION WEEK





EMAIL
sbts.enquiry@ibte.edu.bn

THANK YOU



2390 439

TAKLIMAT DARI PENOLONG PENDAFTAR (ASSISTANT REGISTRAR)



ACADEMIC POLICY FOR HNTEC AND NTEC

ATTENDANCE

Learning Hours

AM SESSION	LUNCH BREAK	PM SESSION
8:00 am – 12:15 pm	12:00 pm – 1:30 pm	1:30 pm – 4:30 pm

PERIOD	1	2		3	4		5	6	7
TIME	7:45 – 8:45	8:45 – 9:45	15 MINS	10:00 – 11:00	11:00 – 12:00	1.5 HRS	1:30 – 2:30	2:30 – 3:30	3:30 – 4:30

Learning Hours

Monday, Tuesday, Wednesday and Thursday

AM SESSION

8:00 am – 12:15 pm

MORNING BREAK

10:00 am – 10:15 am

LUNCH BREAK

12:15 pm – 1:45 pm

PM SESSION

1:45 pm – 4:45 pm

Learning Hours

Friday

AM SESSION	7:45 am – 11:15 am
MORNING BREAK	9:25 am – 9:35 am
LUNCH BREAK	11:15 am – 2:15 pm
PM SESSION	2:15 am – 4:45 pm

Study Period

MONDAY, TUESDAY, WEDNESDAY AND THURSDAY

PERIOD	1	2		3	4	5	6	7	
TIME	8:00 – 9:00	9:00 – 10:00	15 mins	10:15 – 11:15	11:15 – 12:15	1 hrs 30 mins	1:45 – 2:45	2:45 – 3:45	3:45 – 4:45

FRIDAY

PERIOD	1	2		3	4	5	6	7	
TIME	7:45 – 8:35	8:35 – 9:25	10 mins	9:35 – 10:25	10:25 – 11:15	3 hrs (Solat Fardhu Jumaat)	2:15	To (CCA)	4:45

Award Of Certificate

Accumulate
Credits

95%
Industrial
Attachment
Attendance

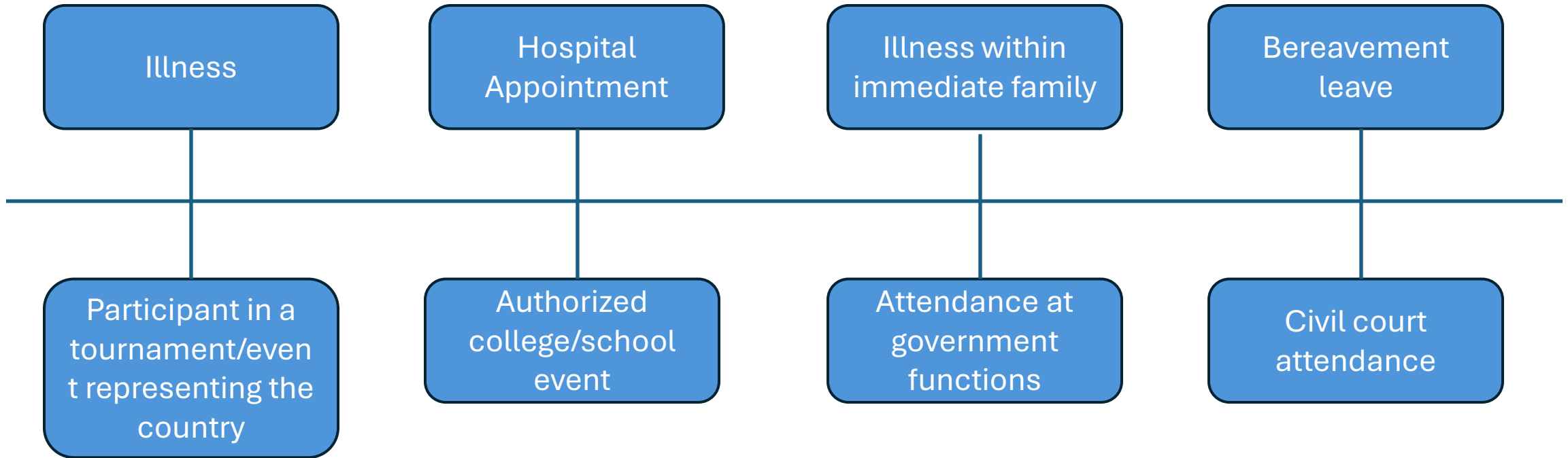
85% Overall
Institution
based
Attendance

Satisfactory
Performance
in IA
Submission
of Logbook

- ▶ All students must maintain a minimum overall monthly attendance of 85% at any time during the programme.
- ▶ Failure to attend any lesson without a valid reason is counted as absence.
- ▶ All valid reasons should be verified by appropriate appointment card, letter or medical certificate.

Attendance

Valid Reasons



Institution-Based Attendance

Monthly Attendance below 85%

Signing Agreement

FIRST WARNING LETTER

SECOND WARNING LETTER

THIRD WARNING LETTER

Letters to be sent to
Parents/Guardian

Termination

► Terminal notice



Any other inquiries, please contact our Campus receptionist at:

239 0439

E-mail: registrar.nrc@ibte.edu.bn

THANK YOU

1. Elaun-Elaun Pelajar
2. Surat Pengesahan
3. Lain-Lain Hal

AGENDA

Jumlah Elaun Pelajar Mengikut Kursus

DIPLOMA LEVEL 5	\$290.00
HNTEC	\$210.00
NTEC	\$140.00

Elaun Perjalanan

Minimum **8km** dari rumah ke kampus satu hala:

LEVEL 5 DIPLOMA	HNTEC	NTEC
\$58.00	\$45.00	\$45.00

Elaun Penempatan Industri

Hanya akan diberikan sewaktu pelajar mengikuti latihan penempatan industri:

LEVEL 5 DIPLOMA	HNTEC	NTEC
\$140.00	\$140.00	\$140.00

▶ Loan Laptop

Tertakluk kepada terma & syarat yang ditetapkan oleh BIBD AT-Tamwil (hanya kursus Level 5 Diploma dan HNTec Sahaja).

▶ Pengesahan Berkursus

1. Jabatan Pembangunan Masyarakat (JAPEM)
2. Majlis Ugama Islam Brunei (MUIB)
3. Dan lain-lain agensi

Surat Pengesahan

SEKIAN TERIMA KASIH

Agenda

1. Yuran (Pendaftaran / Sekolah / Asrama)
2. Tatacara Pembayaran (Mode of Payments)
3. Tunggalan Pembayaran (Outstanding payments)

Yuran

(Pendaftaran / Sekolah / Asrama)

Yellow IC	Programme Fee (\$340)
Red IC	Programme Fee + Entrance Fee (\$340 + \$120)
Green IC	Programme Fee + Entrance Fee (\$340 + \$120)

Residential Welfare Fee (\$250 per Semester) (\$50 deposit)

Yuran Pendaftaran

Diploma in Real Estate

Payment Date	29 July 2026
Venue	Payment Counter, Finance Office IBTE Nakhoda Ragam Campus

Yellow IC	Programme Fee (\$430)
Red IC	Programme Fee + Entrance Fee (\$430 + \$120)
Green IC	Programme Fee + Entrance Fee (\$430 + \$120)

Residential Welfare Fee (\$250 per Semester) (\$50 deposit)

Yuran Pendaftaran

NTec in Building Craft

Payment Date	29 July 2026 – 3 August 2026
Venue	Payment Counter, Finance Office IBTE Nakhoda Ragam Campus

Yellow IC	Programme Fee (\$430)
Red IC	Programme Fee + Entrance Fee (\$430 + \$120)
Green IC	Programme Fee + Entrance Fee (\$430 + \$120)

Residential Welfare Fee (\$250 per Semester) (\$50 deposit)

Yuran Pendaftaran

HNTec in Construction and Draughting

Payment Date	3 August 2026 – 5 August 2026
Venue	Payment Counter, Finance Office IBTE Nakhoda Ragam Campus

Yellow IC	Programme Fee (\$310)
Red IC	Programme Fee + Entrance Fee (\$310 + \$120)
Green IC	Programme Fee + Entrance Fee (\$310 + \$120)

Residential Welfare Fee (\$250 per Semester) (\$50 deposit)

Yuran Pendaftaran

HNTec in Geomatics

Payment Date	6 August 2026
Venue	Payment Counter, Finance Office IBTE Nakhoda Ragam Campus

Yellow IC	Programme Fee (\$430)
Red IC	Programme Fee + Entrance Fee (\$430 + \$120)
Green IC	Programme Fee + Entrance Fee (\$430 + \$120)

Residential Welfare Fee (\$250 per Semester) (\$50 deposit)

Yuran Pendaftaran

HNTec in
Electrical
Engineering

Payment Date	6 August 2026
Venue	Payment Counter, Finance Office IBTE Nakhoda Ragam Campus

Yuran Sekolah (IC Merah & Hijau) School Fee

01

Only applicable for **RED** and **GREEN** identity card holders

02

BND \$200 per month for the whole duration of the program

03

Fees are also imposed to students who are required to repeat semesters

04

For students staying in campus hostel, there is additional fee of BND \$40 per month

Tatacara Pembayaran

Mode of payments

Tatacara Pembayaran

1. Registration Fees are **compulsory** for all students.
2. Payment is **CASH-ONLY** (tunai) basis.
3. Exact amount is recommended.
4. NOT ACCEPTED – online transfer/ cash deposits/ cheque/ etc.
5. Students, parents or guardians can make payments to the counter.
6. Registration Fees covers (Student ID, Insurance, CCA Shirts, PPEs, CCA Fees, Orientation Fees, Admin Fees).
7. Students must pay registration fees by **29th October 2026**.
8. Installment Payment is allowed (Collect form via Finance counter).
9. **\$5** Charge to reissue receipts

Bayaran Ansuran

Forms can be found in Campus Finance Office

01

03

Installment payment is only allowed for 3 months

Submit to campus Finance Office by 7th August 2026

02

04

After 3 months, reminders letters will be issued

Daripada:
Nama Ibubapa / Penjaga

Alamat Persuratan:

Kepada:
Pemangku Pengetua IBTE Pusat
IBTE Kampus Nakhoda Ragam
KM 13, Lebuhraya Muara-Tutung
Lambak Kanan, BC2515
Negara Brunei Darussalam

[U.P. Pengurus Operasi IBTE Kampus Nakhoda Ragam]

Tarikh:

**SURAT MEMOHON PEMBAYARAN / SURAN
YURAN PENDAFTARAN KEMASUKAN JULAI 2026**

Dengan penuh hormat dan sukacita ingin memohon kepada pihak Sekolah mengenai perkara tersebut di atas, bagi pelajar berikut:

Nama Pelajar :

No. KP :

Kod Kumpulan :

Nama Program :

Ujuran diaman pihak Cikgu, pembayaran Yuran Pendaftaran sebanyak BND\$..... akan saya jelaskan sebelum 31 Oktober 2026 secara ansuran seperti berikut :

- Pembayaran Pertama : BND\$.....
- Pembayaran Kedua : BND\$.....
- Pembayaran Ketiga : BND\$.....

Di atas pertimbangan dan kerjasama dari pihak Sekolah, tidak lupa untuk mengucapkan ribuan terima kasih.

Sekian.

Yang benar,

.....
[.....]
No. KP:
Telefon No.:

Tunggakan Pembayaran

Outstanding Payments

Surat Peringatan (Semua Yuran-Yuran)

Letter of reminder will be issued THREE times with 2 weeks intervals:

Surat Peringatan Pertama	2 nd NOV 2026
Surat Peringatan Kedua	16 th NOV 2026
Surat Peringatan Ketiga	30 th NOV 2026

If there is no response after 14 days,
Students' names will be forwarded to Legal Office, IBTE Headquarters for further action.

IBTE Guidelines

1. Any outstanding payments (hasil Kerajaan or registration fees) will result in **SUSPENSION** and be withhold to join next semester.
2. For students completing final semester, and if there is any outstanding payment for the final semester, student final CGPA, certificates, Transcript and well as letter of Completion will not be released until outstanding fees have been settled.
Possibility of not joining IBTE Convocation.
3. Student will also **not be allowed to progress** to higher qualification or join any lifelong learning programmes within IBTE or with other government institutions.

Penjamin (Guarantors)

Guarantors will receive copies of Surat Peringatan

Guarantors will be contacted should there be any issues with repayment

Further discussion shall be liaised with Legal Office, IBTE Headquarters

Finance Office, Administration Building
IBTE Nakhoda Ragam Campus
KM 13, Lebuhraya Muara-Tutong
Brunei-Muara

Tarikh- Tarikh Pembayara n

PEMBAYARAN 29 July – 6 August	Day	MONDAY TO THURSDAY
	Time	Following Schedule
PEMBAYARAN 10 August – 30 August	DAY	WEDNESDAY & THURSDAY
	TIME	8:30 AM – 11:00AM

Finance Office, Administration Building
 IBTE Nakhoda Ragam Campus
 KM 13, Lebuhraya Muara-Tutong
 Brunei-Muara

PERTANYAAN	DAY	MONDAY - THURSDAY
	TIME	8:30 AM – 11:30 AM 2:00 PM – 4:00 PM
PEMBAYARAN	DAY	WEDNESDAY & THURSDAY
	TIME	8:30 AM – 11:00AM

Regular Hours

Examination and Assessment (EAC)

FOR NTEC AND HNTEC



ASSESSMENT & GRADING SYSTEM

- ▶ Students must pass all modules to proceed to the next semester.
- ▶ Students must pass all types of assessment in order to pass the modules.
- ▶ A student who fails a resit in any one type of assessment but achieves a final overall Pass mark or above will be graded and “F” in that particular module.

GRADES	DESCRIPTION	% RANGE (MARKS)
A*	High Distinction	90 to 100
A	Distinction	80 to 89
B	High Merit	70 to 79
C	Merit	60 to 69
D	Pass	50 to 59
E	Fail	>50

EXAMINATION RULES

- ✓ **PLAGIARISM** or **CHEATING** of any kind is a form of misconduct and will be dealt by the **ACADEMIC BOARD**.

The following **RULES** and **REGULATIONS** applied when conducting **WRITTEN TESTS & EXAMINATIONS**:

- ✓ The EAC will have the overall responsibility for the arrangement of TEST & EXAMINATION.
- ✓ Students are not permitted to enter the examination hall/room without the permission of the invigilator. Once enter all discussion between them must cease.
- ✓ A student who arrives not later than minutes after the start of the examination may be admitted to enter but no extra time will be given to the student.
- ✓ No student is allowed to leave the exam hall during the first and last 30 minutes of the examination.
- ✓ Food and beverages are not permitted inside the examination hall.

EXAMINATION RULES

- ✓ A student is permitted to take into the exam hall only authorized books, paper, documents or other materials authorized by the examiner.
- ✓ A student is permitted to communicate ONLY with the invigilator during the examination.
- ✓ A student shall raise their hand if they want to communicate with an invigilator.
- ✓ An invigilator may deal with a breach of regulations as he/she deems fit, including stopping a student from taking an examination.
- ✓ A programmable calculator, handphone, personal digital assistants (PDAs) or any other communication device are not allowed in the examination hall.
- ✓ A student found cheating in any unit assessment will be required to do a reassessment in addition to any other disciplinary action.

► Definition

Representing someone else work (copying from other, from a book or a website), including the work of other students, in an assignment and claiming it as one's own originals works. Any ideas or materials taken from another source for either written or oral must be fully acknowledged, unless the information is common knowledge.

► Case of Plagiarism

A student must not adapt or reproduce ideas, opinions, theories, formulas, graphics or picture of another person without acknowledgement.

► Reference, Acknowledgement

A student must give credit to the originality of others and acknowledge the whenever:

- i. Directly quoting another person's actual work, oral or written
- ii. Using another person's ideas, opinions as theories, facts, statistics and illustrative material

CHEATING & PLAGIARISM

➤ Academic Board Jurisdiction

Is a serious form of misconduct and will be dealt with by the Academic Board of the institutions as follow:

1st Time Offence – the student will be consulted and if the explanation or reason is found to be unsatisfactory a FIRST warning letter will be issued. The student will receive ZERO mark for the assessment. The student will however be allowed to resubmit the assessment, which will be consider as a RESIT.

2nd Time Offence – if the second offence is proven, SECOND warning letter will be issued. The student will have deemed to have failed the module.

3rd Time Offence – the student will be withdrawn from the programme.

CHEATING & PLAGIARISM

LATE SUBMISSION

Student who fail to submit their assignments/projects by the deadline without any valid reason will incur a deduction of 10% marks within 3 working days.

Students will be given 0% if they submit after 3 working days (day 4) and this will be followed with a resit.

PROGRAMME STRUCTURE

LEVEL	CREDITS REQUIRED					
	Programmes without industrial attachment		Programmes with 3 months industrial attachment		Programmes with 6 months industrial attachment	
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
HNTec	160	180	140	160	115	135
NTec (2 years)	140	180	110	140	110	125
NTec (1 year)	70	90	50	70	-	-

REPEAT, PROGRESSION & FAILED

- A student who fails one or two modules may be allowed to **proceed to the next semester** provided the **Credit Value (CV) for each failed module must not be greater than 15 i.e. $CV < 15$** .
- A students who **failed** certain module with a **credit value of more the 15 (C.V. > 15)** but **less than two third of the total credit value**, the student **must** repeat the failed module and **join new intake**.

	MOD 1	MOD 2	MOD 3	MOD 4	MOD 5	MOD 6	MOD 7	REMARKS
CREDIT VALUE	5	5	10	15	5	5	5	Total Credit Value = 50 2/3 of 50 = 33
CASE 1	C	B	F	C	A	A	B	Total Credit Value Failed 10 <Proceed>
CASE 2	B	C	F	B	F	F	C	Total Credit Value Failed 10 + 5 + 5 = 20 <Join new intake>

TERMINATION

- ▶ A student who either fails at least two-third of the total credit values of modules or five modules in the semester or five modules cumulative in any given time will be withdrawn from the programme.

	MOD 1	MOD 2	MOD 3	MOD 4	MOD 5	MOD 6	MOD 7	REMARKS
CREDIT VALUE	5	5	10	15	5	5	5	Total Credit Value = 50 2/3 of 50 = 33
CASE 1	C	B	F	F	A	F	F	Total Credit Value Failed 10+15+5+5 = 35 <withdrawn>
CASE 2	F	F	A	B	F	F	F	Failed 5 modules <withdrawn>

TERMINATION

- ▶ A student who repeats the failed module(s) and fails will be withdrawn from the programme.

	MOD 1	MOD 2	MOD 3	MOD 4	MOD 5	MOD 6	MOD 7	REMARKS
CREDIT VALUE	5	5	10	15	5	5	5	Total Credit Value = 50 2/3 of 50 = 33
Actual	F	B	C	C	A	B	B	Total Credit Value Failed 5
Repeat	F							Failed repeat module <Withdrawn>

THANK YOU

<https://forms.cloud.microsoft/r/7GtShBRK2p>



QR CODE
SESI SOAL JAWAB /
QUESTION & ANSWERS
SESSION

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